**Unit Operations Supervisor – Grounds Management Division**

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| This job is located in the Parks and Recreation Department of the City ofOklahoma**.**Reporting to the Superintendent of Parks, the Unit Operations Supervisor (UOS) will have direct day-to-day management oversight and responsibility for three operating sections including the Park Maintenance Section (park amenity repairs and trail maintenance), Athletic Field Maintenance Section, and the Forestry Section that maintains 22,000 trees in our City parks.  The Unit Operations Supervisor assists in setting annual goals & objectives, provides budget input, establishes standards of quality, evaluates the quality of work performed, procures/purchases materials & supplies, recommends policy and procedures, provides managerial oversite and supervision of daily operations through three subordinates (Field Operations Supervisors) including work prioritization; and is responsible for other managerial, supervisory and administrative functions associated with the Forestry, Athletic Field and Park Maintenance Sections. The employee has frequent contact with division personnel, other City employees, contractors, citizens, outside agencies, other municipalities, etc. in order to obtain or provide information and/or provide administrative and technical assistance related to divisional activities. The employee works under minimal supervision.  Department preferences: Five (5) years supervisory and management experience with a municipal park maintenance operation, corporate or university campus maintenance operation or a general contracting company in a managerial role.  An Associates or Bachelors Degree in construction management, landscape contracting, business management, park and recreation operations management, or a related field is desirable, but not required.  Notes:  Additional Salary Information:  The normal starting salary for this position is $60,572.88 Annually.  A higher salary may be considered, dependent on qualifications and experience of the selected applicant and/or the City’s step placement policy.  To Apply: <https://www.governmentjobs.com/careers/oklahomacity> |